



Support of Students and EITs at Annual Conferences

Young members are important for the future of the Society and the profession. It is important to incorporate them fully into the Society's activities and to develop the next generation of leadership. The Society has therefore adopted the following program for supporting the attendance at annual conferences of graduate students and Engineers or Geoscientists in Training, (Young engineers and geoscientists in training are known in some provinces as 'Members in Training' – MITs or 'Engineers in Training'. The term MITs will be used here.) The program will provide up to approximately \$900 of support for young members from participating sections at a cost to the sponsoring section that will not exceed \$300.

1. Each Section is encouraged to provide partial sponsorship of a student or MIT at the annual conference of the Society. Participation in the support program is recommended but not mandatory. Sections can decide each year whether they will or will not participate in the program.
2. It is intended that the cost of attendance will be shared four ways among (a) the recipient, (b) the local regional group (or Section), (c) the conference organizers, and through them, delegates attending at the conference, and (d) the national society, and therefore all Society members.
3. The recipient will contribute not less than one-quarter of the cost. (The recipient can seek other support for this portion of the total cost, for example from a university advisor or employer.) The financial support provided by this program amounts to approximately three-quarters of the cost of attending the conference (up to a maximum of \$900) plus free registration. The support is shared equally between the participating Section, the conference organizers, and the national society.
4. A participating Section will contribute not more than \$300. A decision to participate should be made before 31 March in the year of the conference and announced to potential applicants from the section.
5. A Section's decision to participate automatically ensures matching contributions from both the conference organizers and the national society.
6. The decision to participate should also be sent to the conference organizers and the CGS Secretariat to permit financial planning.
7. Conference organizers will include a sum of \$4,500 in their budget. This will provide a maximum of \$300 for each of an estimated fifteen students or MITs who might be expected to be supported by participating Sections. The conference organizers will also provide 'student' registrations for each of the recipients. This will include preprints,

receptions and luncheons, but not the Banquet or Colour Night. The maximum cost per conference delegate will be \$12 - \$15. The cost of the program will be a charge against the conference budget before profit or loss is established.

8. The national society will also include a sum of \$4,500 in its annual budget. This will provide a maximum of \$300 for up to 15 students or MITs supported by the sections. The maximum cost per CGS member will be \$3 - \$4.
9. Selection of the recipient will be done by the participating Section using procedures established by the Section itself.
10. Recipients must be a student (undergraduate or postgraduate), or a Member in Training with one of the licensing Associations, or a young geoscientist at an equivalent stage in his or her career. Recipients must be members of the Canadian Geotechnical Society. They should be involved in making a contribution to the conference as an author (preferably as a presenter), or as a representative of the Section at a specialty session, workshop, division or committee meeting.
11. Participating Sections will canvas local universities and employers for suitable candidates. This should preferably be done before the closing date for submission of abstracts to the conference organizers. The intention is to encourage young members to submit papers to the conference.
12. Once applications have been received, Sections will (a) select and notify their nominee, (b) notify the conference organizers, and (c) notify the Society Administrator. This should be done by July 1 in the year of the conference so that advantage can be taken of cheap airfares, etc.
13. Nominees should be encouraged to reduce costs where possible through shared travel, accommodation, etc.
14. After the conference, the recipient submits a statement of expenses to the Executive of the sponsoring Section. The Section decides on the acceptability of the submitted expenses claim and then pays the student the full amount. The Section notifies the conference organizers and the national CGS Secretariat that the claim has been approved and paid. It then asks for repayment of one-third of the approved amount from each of the others up to a maximum of \$300 for each group.
15. Note that all decision-making lies with the local Section. The local group decides if it will participate, decides who it will support, and decides whether the submitted expenses claims are acceptable. Once the local Section has made its decision, it informs the conference organizers and the national CGS. No further approval is required.